

Bylaws for Bright Home Foundation

§1 Name and Headquarters

Section 1: The name of the organization is Bright Home Foundation, abbreviated as BHF.

Section 2: The organization's headquarters is located in Aarhus Municipality.

§2 Purpose

Section 1: The purpose of the organization is to support children and their families in developing countries through:

1. Financial support for housing, education, and healthcare.
 2. Provision of social and educational activities.
 3. Support for local initiatives and organizations working to improve living conditions.
 4. Promotion of awareness and education about children's rights and needs in developing countries.
-

§3 Membership

Section 1: Membership is open to anyone willing to work towards the organization's objectives.

Section 2: Membership registration is done on the organization's website and becomes valid upon payment of the membership fee.

Section 3: Resignation can be made in writing to the organization's email:

info@brighthousefoundation.org, effective at the end of a quarter, half-year, or financial year.

Section 4: Members pay a membership fee determined by the general assembly. The fee is collected in advance for each quarter, half-year, or financial year.

§4 General Assembly

Section 1: The general assembly is the highest authority of the organization.

Section 2: The annual general assembly is held once a year by the end of January and is called with at least three weeks' notice via letter to members or announcements in the local press, including an agenda.

Section 3: All members who have paid their dues at least one week before the meeting are eligible to attend and vote at the general assembly. Proxy voting is not permitted.

Section 4: The agenda for the annual general assembly must include at least the following items:

1. Election of vote counters
2. Election of a chairperson
3. Chairman's report
4. Presentation of accounts
5. Discussion of submitted proposals
6. Determination of membership fees

7. Approval of the budget
8. Election of the chairman
9. Election of the vice-chairman
10. Election of 3-7 board members and 2 alternates
11. Election of an auditor and an alternate auditor
12. Miscellaneous

Section 5: Proposals for discussion at the general assembly must be submitted to the board no later than 14 days prior to the meeting. Proposals for bylaw amendments must be submitted no later than three months before the month of the annual general assembly.

Section 6: The general assembly is led by a chairperson who must not be a board member.

Section 7: Decisions are made by a simple majority (more than half of valid votes cast) through a show of hands. Written ballots are used upon request by any attendee. Elections involving more nominees than positions available are always conducted via written ballot using the simple majority, point method, or prioritization method.

§5 Extraordinary General Assembly

Section 1: An extraordinary general assembly may be convened if deemed necessary by the board or upon a written, reasoned request from at least one-third of the members. In such cases, the meeting must be held no later than four weeks after the request is received by the chairman.

Section 2: The notice period for an extraordinary general assembly is two weeks.

§6 Daily Management of the Organization

Section 1: The organization's daily management is carried out by the board, consisting of the chairman, treasurer, and one member. Board members are elected by the general assembly for a two-year term, with two members elected each year.

Section 2: The board governs the organization in accordance with these bylaws and decisions made by the general assembly.

Section 3: No later than 14 days after a new board is elected, a constitutive meeting is held where the board appoints a treasurer and secretary from among its members. All roles are held until the next general assembly.

Section 4: The board determines its rules of procedure and may establish subcommittees or working groups for specific tasks.

Section 5: The chairman—or, in their absence, the vice-chairman—convenes and leads board meetings. Meetings are called in writing, including an agenda, when deemed necessary by the chairman or requested by a majority of the board. Meetings must be held within two weeks of such a request.

§7 Finances, Accounting, and Auditing

Section 1: The organization's fiscal year follows the calendar year.

Section 2: The board is accountable to the general assembly for the budget and accounts.

Section 3: The treasurer maintains the organization's accounts and membership register.

Section 4: Accounts are audited by auditors elected at the general assembly.

§8 Signing Authority and Liability

Section 1: The organization is represented externally by the chairman or director. Loans, sales, or pledging of real estate require the signature of the entire board.

Section 2: Members are not personally liable for the organization's obligations.

§9 Amendments to the Bylaws

Section 1: Bylaws can only be amended by a two-thirds majority at a general assembly, provided the amendment is included in the agenda.

Section 2: Amendments take effect from the general assembly where they are adopted.

§10 Dissolution

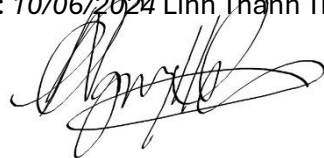
Section 1: Dissolution of the organization requires a two-thirds majority at two consecutive general assemblies, one of which must be the annual meeting.

Section 2: In case of dissolution, the organization's funds must be used in accordance with the purposes outlined in §2 or other charitable purposes. The dissolving general assembly decides on the specific use of the funds.

§11 Effective Date

Section 1: Adopted at the founding general assembly on June 10, 2024.

Chairman's Signature: 10/06/2024 Linh Thanh Thuy Nguyen



Presiding Officer's Signature: 10/06/2024 Lac-Vuong Nguyen

